

Wilton Public and Gregg Free Library
Trustee Board Meeting Minutes
January 13, 2017

The meeting was called to order at 8:05 a.m. Attending were Library Director Pat Fickett, and trustees Nikki Andrews, Ron Brown, Alison Meltzer (left at 8:40), Molly Shanklin, Lynne Stone, and Mary Ellen Brookes. Trustee Helen Dalbeck was absent. Youth Services Librarian Stephanie Loiselle arrived at 8:30.

Minutes - approved as amended (Molly, Nikki)

Treasurer's report – approved (Nikki, Lynne)

1. Moved by Molly and seconded by Alison: **that we accept the donations of \$5,488.00 for December (\$5,100.00 restricted and \$388.00 unrestricted).** The motion passed.
2. The roof was inspected and a few slates were replaced.

Director's report - approved (Ron, Molly)

Circulation is up over last year. Attendance at programs has really grown.

Policy Manual update working group

We reviewed the results of the group's work. **Moved by Nikki and seconded by Molly: that we approve specified revisions of the policy manual.** The motion passed. The second vote will be taken at the February meeting.

Janitorial / Maintenance position

The search continues.

Old business

Pat has compiled a list of the year's accomplishments and of the items that need a follow-up.

New business

1. Stephanie will attend the Supervisor's Academy.
2. We will participate in the thank-you to staff and volunteers.
3. We scheduled the following sub-committee meetings:
 - Policy Committee on Wednesday, January 18 at 9:00 a.m.
 - Renovation Committee at Devine Flooring on Thursday, January 19 at 9:30 a.m.
 - Outdoor Space Planning on Tuesday, February 7 at 9:00 a.m.

The meeting ended at 10:00 (Lynne, Nikki).

The next meeting of the trustees will be on **Friday, February 10, 2017 at 8:00 a.m.**

Mary Ellen Brookes 1/13/17