

Wilton Public and Gregg Free Library
Trustee Board Meeting Minutes
July 14 (Bastille Day), 2017

The meeting was called to order at 8:07 a.m. Attending were Library Director Pat Fickett and trustees Nikki Andrews, Ron Brown, Alison Meltzer, Molly Shanklin, Lynne Stone, and Mary Ellen Brookes. Trustee Helen Dalbeck was absent.

Minutes - approved (Molly, Lynne)

Treasurer's report – approved (Ron, Nikki)

Moved by Molly and seconded by Alison: **that we accept the donation of \$550.00 (\$520.00 restricted and \$30.00 unrestricted).** The motion passed.

Director's report - approved (Molly, Lynne)

1. Jacob Manning, a Wilton Boy Scout, has planned to construct a raised bed for the library grounds. As a fundraiser for the project, he is holding a car wash on Saturday, July 29 from 10:00 a.m. to 2:00 p.m. The trustees can support his budget by bringing their cars that need washing to the police station parking lot on that date.
2. Celebrate Wilton Potluck @ the Library will be at 6:00 p.m. on Friday, August 4.

Old business

Moved by Lynne and seconded by Ron: **that the policy manual be amended in the following manner:**

on page 14, "The vacation time shall accrue at the end of each pay period at a rate of 1/26 of their annual vacation time allotment."

on page 39, line three, "Computers may be reserved up to one day in advance."

The motion passed. This vote was the first. We will take a second vote at the August meeting.

New business

The summer issue of the *Library Trustee Newsletter* published a "Trustee Toolkit" on page 11. Molly suggested that we use the list as a guide in our planning for the future. We agreed.

The meeting ended at 9:42. (Lynne, Mary Ellen)

Changes of meeting dates

The August meeting will be on **Thursday, August 3 at 8:00 a.m.**

The September meeting will be on **Tuesday, September 19 at 8:00 A.M.**

Mary Ellen Brookes 7/14/17