

February 2012 Approved Trustee Meeting Minutes
Wilton Public and Gregg Free Library

Trustee Board Meeting Minutes

February 10, 2012

The meeting was called to order at 8:13 a.m. Attending were library director Pat Fickett, library IT specialist Bill Bulling, and trustees Ron Brown, Hal Levine, Sara Spittel, Stan Young, Sandy Zielie, and Mary Ellen Brookes. Trustee Heidi Bliss was absent. Bill left the meeting at 9:45 after the presentation of the technology plan.

Minutes – accepted (Stan, Sandy)

Director's report – accepted (Hal, Sara)

Treasurer's report – accepted (Stan, Ron)

1. Moved by Stan and seconded by Ron: **that we accept the gifts for January**. The motion passed.

2. Stephanie Dubreuil is the new bookkeeper.

3. Moved by Stan and seconded by Hal: **that we complete the Charter Trust non-corporate resolution listing this year's officers**. The motion passed. The form was signed by Ron, Hal, Sara, and Mary Ellen. Sara will send it to Charter Trust

Voting on Social Media Policy

Moved by Sara and seconded by Sandy: **that we accept the social media policy**. The motion passed.

Town Meeting

Town Meeting is scheduled for Thursday, March 15 at 7:00 p.m. There will be a

library card signup table at town voting on Tuesday, March 13.

Technology plan

1. Pat and Bill explained the extensive technology plan which they had drafted. Moved by Hal and seconded by Stan: **that we authorize the purchase of the server, the DeepFreeze software, and a printer.** The motion passed. We will keep computer planning on the agenda.

2. Sandy will write a letter to the Sidore Foundation requesting funds for the benefit of the homework lab.

3. Moved by Stan and seconded by Sara: **that we terminate our contract with Sequoya at the end of March and hire Bill Bulling as an independent contractor during and after the transition at the rate of \$20.00 per hour.** The motion passed.

Sunburst window quote

Sara presented a budget with a list of objectives. She hopes to finance most of the work through a grant.

Moose Plate grant project

Moved by Stan and seconded by Hal: **that we authorize Sara to apply for the Moose Plate grant.** The motion passed.

Capital improvement plan

The work is ongoing. Sara has contacted the New Hampshire Preservation Alliance. Ron will chair the committee.

Crosswalk in front of library

Hal will coordinate the work of obtaining a crosswalk.

Old business

We discussed changing the timing of the outside lights.

The meeting was adjourned (Stan, Hal) at 10:05.

The next meeting of the trustees will be on March 9 at 8:00 a.m.

Mary Ellen Brookes 2/10/12