

**Wilton Public and Gregg Free Library  
Trustee Board Meeting Minutes  
January 17, 2020**

The meeting began at 8:15 a.m. Attending were Library Director Pat Fickett, trustees Nikki Andrews, Ron Brown, Alison Meltzer, Molly Shanklin, and Lynne Stone. Trustees Felice Fullam and Mary Ellen Brookes were absent.

**Minutes from December, 2019** - approved with one minor typographical correction (Molly/Lynne)

**Treasurer's report** - approved (Ron, Lynne)

1. Treasurer Molly Shanklin reported on the 2019 budget. Just over \$3343 of the town appropriation will be returned to the town this year.

**Director's report** - approved (Ron, Alison)

1. The Library was very busy in December despite several days' closures due to weather or maintenance issues.
2. Two injury incidents were recorded; both were reported to Primex. One patron experienced no injury; the other declined to pursue a claim.
3. Pat asked for an amendment to the check-out policy for certain computer games to one week. (Ron, Lynne) A second vote on the policy change will take place in February.

**Facilities**

1. Estimates for several maintenance and repair items have been received. The board moved to accept the estimate for the plaster repair at \$3584 (Molly, Alison) and to seek estimates/ advice for exterior doors and for repairing/maintaining interior woodwork to reduce future repairs.
2. Eagle Scout Jacob Manning suggested purchasing an outdoor activities sign rather than building one. It would include electric lighting and a lock. He sent information/pictures of a possible sign, and the board agreed he should pursue the idea.

**New Business**

1. Cambridge Trust will review our investment policy with us on March 20, 2020.
2. The Festival of Trees will be revamped for 2020.
3. The Hillstown Co-op will meet at WPL June 5, 2020.

The meeting ended at 10:45 am. (Molly, Felice).

The next regular meeting of the trustees will be at **8:00 a.m. on Friday, February 21, 2020.**

Respectfully submitted,

Nikki Andrews for Mary Ellen Brookes 1/18/20