

Wilton Public and Gregg Free Library
Trustee Meeting Minutes
January 9, 2015

The meeting was called to order at 8:07 a.m. Attending were Library Director Pat Fickett, trustees Nikki Andrews, Ron Brown, Molly Shanklin, Lynne Stone, Mary Ellen Brookes, and alternate trustee Hal Levine. Trustees Sandy Perfito, Richard Rockwood, and alternate trustee Jan Woodard were absent. Hal left the meeting at 9:00 a.m.

Minutes – accepted with a revision. (Lynne, Molly)

Treasurer's report - accepted (Hal, Ron)

1. We have instituted a retirement program for all full-time employees - voted by e-mail.
2. Moved by Molly and seconded by Hal: **that we offer to those employees who have been at the library more than one year and who earn over \$5,000.00 per year the opportunity to participate in a simple IRA retirement plan.** The motion passed. The second vote will be taken at the February meeting.
3. Moved by Molly and seconded by Mary Ellen: **that we accept the gifts for December of \$1,445.00 (\$345.00 restricted and \$1,100.00 unrestricted).** The motion passed.
4. A representative from Edward Jones will present at the February meeting.

Director's Report - accepted (Hal, Molly)

Retirement plan

We must formulate the language on the retirement plan for the policy manual.

Maintenance issues

After the drainage work is completed, new landscaping will be needed.

Old business

1. The trustee search continues.
2. As a follow-up to the idea of an annual campaign, Molly explained the concept of a mini-campaign. The trustees approved. The theme for 2015 would be the Children's Rooms.
3. Nikki mentioned Amazon Smile as a source of donations. Pat will check.

New business

We will discuss employee released time at the February meeting.

The meeting ended at 9:55 a.m.

The next meeting will be on **Friday, February 13, 2015 at 8:00 a.m.**

Mary Ellen Brookes