

July 2012 Approved Trustee Meeting Minutes  
**Wilton Public and Gregg Free Library**

Trustee Board Meeting Minutes

July 13, 2012

The meeting was called to order at 8:08 a.m. Attending were library director Pat Fickett and trustees Heidi Bliss, Ron Brown, Hal Levine, Sara Spittel, Stan Young, Sandy Zelig, and Mary Ellen Brookes. Guest Lynne Stone was present.

**Minutes** – accepted (Ron, Hal)

Stan abstained because he was not present at the June meeting.

**Director's report** – accepted (Hal, Ron)

1. Pat presented a request from Allison Steele for tuition reimbursement. A motion was made and amended after discussion. The following was offered for a vote: **that \$200.00 from the Trust Fund income be allotted for course reimbursement to Allison Steele on the condition that she continue to work for the Wilton Library for a minimum of six months The money will be awarded after proof of successful completion of the course.** The motion passed.
2. We have a problem with black ground beetles. Hal will check on and complete a perimeter spray.
3. There is a 15% increase in the downloadable book consortium fee.
4. The library has purchased a Nook. Pat will bring a draft of a Nook policy to the next meeting.

**Treasurer's report** – accepted (Hal, Stan)

1. Moved by Stan and seconded by Hal: **that we accept the donations.** The motion passed.
2. Ron is working on a credit card policy.

**Personnel Committee update**

The committee continues its work. Ron will forward his report on staff tracking of time.

### **Old business**

1. Sara announced that the LCHIP process is officially complete.
2. Sara will start on the 2013 budget information in August.
3. Hal reported that the selectmen will send a letter to the state about the crosswalk. The parking lot has been patched. Re-paving will be part of the town's 2013 budget.

### **New business**

1. Costs for the new security system will be part of the 2013 budget.
2. Moved by Ron and seconded by Hal: **that we nominate Lynne Stone as an incoming member of the board of trustees.**The motion passed. Final vote will be at the August meeting.

The meeting was adjourned at 9:15 a.m.

**Ron will poll the trustees about the date of the next meeting.**

Mary Ellen Brookes 7/13/12