

Wilton Public and Gregg Free Library
Trustee Meeting Minutes
July 11, 2014

The meeting was called to order at 8:09 a.m. Attending were Library Director Pat Fickett, trustees Ron Brown, Hal Levine, Molly Shanklin, Lynne Stone, Mary Ellen Brookes and alternate trustees Nikki Andrews and Jan Woodard. Trustees Richard Rockwood and Sandy Perfito were absent.

Minutes – accepted. (Hal, Lynne)

Treasurer's report – accepted (Ron, Lynne,)

1. Moved by Molly and seconded by Hal: **that we accept the donations of \$590.00 for June.** The motion passed.
2. Moved by Molly and seconded by Hal: **that Charter Trust management fees be taken from income commencing January, 2015.** The motion passed.
3. The Charter Trust non-corporate resolution was signed.
4. The L-CHIP \$200.00 donation was received. The walk-through will be completed.

Director's Report - accepted (Molly, Hal)

1. Stephanie Loiselle, the new Youth Services Librarian, will start work on July 22.
2. Michelle Sprague, our summer intern, has been an asset to the library. Pat invited the trustees to a pot-luck luncheon in her honor on Friday, August 8. Moved by Hal and seconded by Ron: **that we give Michelle a \$250.00 Amazon gift certificate in recognition of her work.** The motion passed.
3. Pat explained the color choices which will be used in the renovations to the downstairs area.
4. Volunteers are needed for Old Home Days. Pat has the sign-up sheet. Decorating for the library float begins on Monday, August 18.
5. Pat is taking orders for library t-shirts.

Security issues

Because of the two recent security breaches, the Wilton police and the trustees feel that more control is needed. Pat will research the cost of continuous loop security cameras and their monitoring. These cameras would be used on front and back doors. Both of those doors will also be re-keyed.

Maintenance issues

1. Chimney repair will be completed before the roof work. Ron will call Dan Hastings.
2. Hal will contact The Melanson Company about checking the roof.

Old business

1. Hal is getting estimates on the appropriate cost for the final fix for the sewer problem.
2. Hal announced that we are still waiting for the Moose Plate decision.
3. Hal will speak with Steve Elliott about the flood problem.

New business - none

The meeting ended at 9:25 a.m.

The next meeting will be on **Friday, August 8, 2014 at 8:00 a.m.**

Mary Ellen Brookes