

June 2012 Approved Trustee Meeting Minutes  
**Wilton Public and Gregg Free Library**

Trustee Board Meeting Minutes

June 8, 2012

The meeting was called to order at 8:10 a.m. Attending were library director Pat Fickett and trustees Heidi Bliss, Ron Brown, Hal Levine, Sara Spittel, and Mary Ellen Brookes. Guests Molly Shanklin and Lynne Stone were present. Trustees Stan Young and Sandy Zelig were absent.

**Minutes** – accepted (Sara, Heidi)

**Director's report** – accepted (Sara, Heidi)

1. Pat distributed handouts on the summer reading programs for children and adults.
2. We discussed the idea of naming honorary trustees and decided against it.
3. In order to follow library policy, each trustee will complete a Criminal Record Release Authorization Form and submit it to the state of New Hampshire.

**Treasurer's report** – accepted (Hal, Heidi)

Moved by Ron and seconded by Sara:**that we accept the donations.** The motion passed.

**Capital Improvements Committee update**

1. Ron explained that the committee will concentrate on two distinct areas: a maintenance plan and a ten-year plan for special projects.
2. On June 21 at 9:00 a.m., Amy Dixon of LCHIP will complete a final walk-through of the work on the historical rooms.

3. Ron will contact the masonry contractor suggested by the Monahons.
4. On Monday, June 18, Hal will meet with the selectmen about the crosswalk and the parking lot.
5. The security systems research continues.
6. The next meeting of the Capital Improvements Committee will be on Tuesday, June 19 at 4:00 p.m.

### **Old business**

1. We have not heard any news about the Moose Plates grant.
2. Louise Freedman has not yet sent a quote for the mosaic work.
3. We will check with Wendi's Cleaning Services about the cost for occasional cleaning of halls, entryways, and windows.
4. The Personnel Committee has begun an extensive renovation of the personnel policies.

### **New business**

The Friends have donated a bike rack.

The meeting was adjourned (Hal, Ron) at 9:02 a.m.

**The next meeting of the trustees will be on July 13 at 8:00 a.m.**

Mary Ellen Brookes 6/8/12