

May 2012 Approved Library Trustee Minutes
Wilton Public and Gregg Free Library

Trustee Board Meeting Minutes

May 11, 2012

The meeting was called to order at 8:12 a.m. Attending were trustees Heidi Bliss, Ron Brown, Hal Levine, Sara Spittel, Stan Young, Sandy Zielie, and Mary Ellen Brookes.

Minutes – accepted (Sara, Hal)

Director's report – accepted (Hal, Heidi)

Treasurer's report – accepted (Hal, Heidi)

Moved by Hal and seconded by Ron: **that we accept the gifts for April.** The motion passed.

Policy Committee updates

1. The vacation policy is under discussion.

2. Stan suggested a written credit card policy. Ron will draft it.

3. Stan asked for two revisions to the policy handbook: p. 16 – that "on the second Friday of every month" be changed to "monthly" and pp. 40-41 that instead of referring to specific names, e.g. *Hal*, the instructions should read, "refer to the current emergency contact list." The trustees agreed.

4. Moved by Sara and seconded by Heidi: **that we accept the draft volunteer policy.** The motion passed. This was the final vote.

Capital Improvements Committee update

- 1.Sara is waiting to hear from Louise Freedman.
- 2.Maggie Stier of the New Hampshire Preservation Alliance has responded with a list of many references.
- 3.Designer Joan Ross has volunteered to consult and has been consulting with Pat.
- 4.The next meeting of the committee will be on Tuesday, May 15 at 4:00 p.m. Ron suggested a discussion of priorities and affinities.

Climate control proposal

Hal presented his research. Moved by Sara and seconded by Sandy:**that we buy four air-conditioning units**. The motion passed. Hal will complete the purchase.

Trustee search

The trustee search continues. An interested candidate will attend the June meeting.

Old business

A personnel committee of Sandy (Chair), Heidi, Hal, and Sara was formed.Their first meeting will be on Friday, May 18 at 8:15 a.m. at the Hilltop Café. Sandy will prepare an outline of information.

New business

At the request of the Lions Club Ron will attend their May 22, 7:00 p.m. meeting in order to give a presentation on the Historical Society renovation. The club will donate.

The meeting was adjourned at 9:52 a.m.

The next meeting of the trustees will be on June 8 at 8:00 a.m.

Mary Ellen Brookes 5/11/12