May 2013 Approved Trustee Meeting Minutes
Wilton Public and Gregg Free Library

Trustee Board Meeting Minutes

May 10, 2013

The meeting was called to order at 8:07 a.m. Attending were Youth Services Librarian Allison Steele and trustees Ron Brown, Hal Levine, Sandy Perfito, Molly Shanklin, Lynne Stone, Sandy Zelie, and Mary Ellen Brookes.

Minutes – accepted (Hal, Lynne)

Director’s report presented by Allison – accepted (Hal, Lynne)

1. Allison reminded us of Celebrate Wilton Day on June 15 and asked for trustee volunteers.

2. A suggestion was made about having a class on downloadable books.

Treasurer’s report – accepted (Lynne, Hal)

Moved by Molly and seconded by Ron: that we accept the donations of $469.94 for April. The motion passed.

Investment Policy signatures

Moved by Hal and seconded by Sandy Zelie: that we accept the investment policy and sign it. The motion passed. Ron and Molly signed.

Projects

1. Entry way - Hal stated that the contract with Andy Roeper has been signed and the
process has begun.

2. **Rotunda floor - revised schedule** - Work will begin in August.

3. **Walkway** - Ron is checking.

4. **Tree removal** - Molly has notified the town that the motion was tabled for six months.

**Old business** - none

**New business**

1. We discussed the effectiveness of our liability insurance if an activity takes place offsite.

2. Moved by Ron and seconded by Molly: *that we authorize Allison and Hal to negotiate the terms for a children’s event to be held on town property involving the fire and police departments and ambulance group.* The motion passed.

3. Sandy Perfito proposed the topic of adult furniture for the children’s room.

4. Allison will send the trustees a copy of the staff vacation schedule.

The meeting ended at 9:04 a.m.

Regular meetings of the trustees are scheduled for the second Friday of each month at 8:00 a.m. Our next meeting will be on **June 14, 2013.**

Mary Ellen Brookes 5/10/13