The meeting was called to order at 8:10 a.m. Attending were Library Director Pat Fickett, and trustees Ron Brown, Hal Levine, Lynne Stone, and Mary Ellen Brookes. Trustees Sandy Perfito, Molly Shanklin, and Sandy Zelie were absent.

Minutes – accepted (Hal, Lynne)

Director’s report - accepted (Hal, Lynne)
1. Richard Rubin, author of *The Last of the Doughboys* will speak at 7:00 p.m. on Thursday, October 17.
2. The AARP will present a program on the ACA in early December.
3. Hal reported on the loose tiles found in the entryway. Louise Freedman will evaluate the situation.

Treasurer’s report – accepted (Hal, Lynne)
1. Moved by Hal and seconded by Lynne: that we accept the donation of $250.00 for September. The motion passed.
2. The final budgets are due November 1.

PTO policy (final approval)
Moved by Hal and seconded by Ron: that we accept the Paid Time Off Policy, items eight and nine. The motion passed. This was the second vote.

Project Progress/Schedules
1. The doors are done and the transom windows will be installed on Sunday or Monday.
2. Hal checked the cracks and found nothing of concern.
3. Sara Spittel will assist with the Moose Plate grant after the other work is completed.

Old business
1. Hal spoke of the clean-up effort and we discussed the to-do list.
2. Pat announced that the selectmen have approved the placement of a book drop for Better World Books in the Forest Street parking lot.

New business
Because of low attendance at some of the evening programs, Pat presented a plan for focusing on small interest groups for our adult programs.
The meeting ended at 9:40 a.m.

The next meeting of the trustees will be on Friday, November 15 at 8:00 a.m. **Please note the change to the third Friday.**

Mary Ellen Brookes