

Wilton Public and Gregg Free Library  
Trustee Board Meeting Minutes  
October 18, 2019

The meeting began at 8:08 a.m. Attending were Library Director Pat Fickett, trustees Nikki Andrews, Ron Brown, Alison Meltzer, Lynne Stone, and Mary Ellen Brookes. Trustee Molly Shanklin was absent. Alternate trustee Felice Fullam arrived at 8:18.

**Minutes from September, 2019** - approved (Lynne, Alison)

**Treasurer's report** - approved (Nikki, Mary Ellen)

**Director's report** - approved (Alison, Ron)

1. Moved by Alison and seconded by Ron: **that we accept the quote of \$4,460.00 from Mike Skelley for painting work.** The motion passed.
2. Pat submitted a job description for a custodian/handyman. She will post the position.
3. Ron suggested that we spend some time at each meeting on facilities planning - "anticipating rather than reacting."

**Youth Services report**

We discussed the report submitted by Chance.

**Fundraising and advocacy**

1. Felice spoke of feedback from the fundraising letter. She suggested broadening the campaign to businesses and organizations which would involve changes in the letter. Felice will submit a first draft and she and Nikki will work with Molly.
2. Nikki suggested that business donors receive an "I support the library" sticker.

**Old business**

We will meet to discuss the town safety manual before our regular November meeting.

**New business**

1. The RiverWalk meeting is today from 4:00-6:00 p.m. at the town hall. The landscape architect will present.
2. On Tuesday, October 22 at 2:00 p.m. Eversource will conduct an energy audit.
3. Alison announced the Main Street Association's donation of two benches.

The meeting ended at 9:48 a.m. (Lynne, Alison).

The next regular meeting of the trustees will be at **8:00 a.m. on Friday, November 15.**  
Mary Ellen Brookes 10/18/19