

Wilton Public and Gregg Free Library
Trustee Board Meeting Minutes
October 18, 2019

The meeting began at 8:08 a.m. Attending were Library Director Pat Fickett, trustees Nikki Andrews, Ron Brown, Alison Meltzer, Lynne Stone, and Mary Ellen Brookes. Trustee Molly Shanklin was absent. Alternate trustee Felice Fullam arrived at 8:18.

Minutes from September, 2019 - approved (Lynne, Alison)

Treasurer's report - approved (Nikki, Mary Ellen)

Director's report - approved (Alison, Ron)

1. Moved by Alison and seconded by Ron: **that we accept the quote of \$4,460.00 from Mike Skelley for painting work.** The motion passed.
2. Pat submitted a job description for a custodian/handyman. She will post the position.
3. Ron suggested that we spend some time at each meeting on facilities planning - "anticipating rather than reacting."

Youth Services report

We discussed the report submitted by Chance.

Fundraising and advocacy

1. Felice spoke of feedback from the fundraising letter. She suggested broadening the campaign to businesses and organizations which would involve changes in the letter. Felice will submit a first draft and she and Nikki will work with Molly.
2. Nikki suggested that business donors receive an "I support the library" sticker.

Old business

We will meet to discuss the town safety manual before our regular November meeting.

New business

1. The RiverWalk meeting is today from 4:00-6:00 p.m. at the town hall. The landscape architect will present.
2. On Tuesday, October 22 at 2:00 p.m. Eversource will conduct an energy audit.
3. Alison announced the Main Street Association's donation of two benches.

The meeting ended at 9:48 a.m. (Lynne, Alison).

The next regular meeting of the trustees will be at **8:00 a.m. on Friday, November 15.**
Mary Ellen Brookes 10/18/19