

Wilton Public and Gregg Free Library
Trustee Board Meeting Minutes
October 21, 2022

The meeting was called to order at 8:10 a.m. at the Wilton Public and Gregg Free Library. Attending were Library Director Jane Nikander and trustees Nikki Andrews, Ron Brown, Felice Fullam, Alison Meltzer, Molly Shanklin, Lynne Stone, and Mary Ellen Brookes and alternate trustee Peter Howd. Julie Alix and Eric Jussaume of Cambridge Trust were invited guests.

Julie and Eric presented their yearly review and explained their *Investment Presentation for Wilton Library*. We will have a future meeting to review the annual draw.

Minutes - 9/16 approved (Molly, Lynne)
9/16 sealed non-public approved (Molly, Lynne)
10/11 approved (Molly, Lynne)

Treasurer's report - approved (Ron, Nikki)

1. Moved by Molly and seconded by Ron: **that we approve the restricted (media, folk cafe, improvements) combined gifts of 9,999.23.** The motion passed.
2. Molly will send us the 2023 budget and list of assumptions.
3. Moved by Lynne and seconded by Alison: **that our funding for IRA continue at 7%.** The motion passed.

Director's Report - approved (Felice, Nikki)

1. The trustees welcome Alivia Douglas as the new library page.
2. AMP Plumbing and Heating will be working on the HVAC split systems on November 22-23, 29-30, and December 1.

Vote on retirement policy change

The original proposal was amended.

Moved by Molly and seconded by Nikki: **Hourly employees, full or part-time, who have been employed at the library for more than one year and who earn over \$5,000.00 per year will be eligible to participate in the Simple IRA Retirement Plan. The library's matching contribution will be reviewed on an annual basis. The Library Director will be eligible to participate in the Simple IRA Retirement Plan during open enrollment.** The motion passed. The second vote will occur at the November meeting.

Maintenance plan brainstorming - postponed to the November meeting

Old business

Alison reported that Fieldstone Consulting has not submitted the results of their survey. Ron will send a certified letter requesting the submission.

New business - none

The meeting ended at 10:36 a.m. (Lynne, Nikki)

The library presentation to the Budget Committee is scheduled for **November 1 at 6:30 p.m. at the Town Hall.**

The next regular meeting of the trustees is scheduled for **Friday, November 18 at 8:00 a.m.** at the library.

Mary Ellen Brookes 10/21/22