

Wilton Public and Gregg Free Library
Trustee Board Special Meeting Minutes
November 11, 2020

At 8:05 a.m. Ron Brown conducted a roll call of the trustees as they met electronically.

Attending were Library Director Pat Fickett and trustees Nikki Andrews, Ron Brown, Felice Fullam, Molly Shanklin, Lynne Stone, Mary Ellen Brookes, and alternate trustee Peter Howd. Trustee Alison Meltzer was absent.

The special meeting was called because of the rising Covid case rates in New Hampshire and the school and town's potential responses and how their responses should affect the library. The school board has now apparently not decided to go remote around the holidays.

Pat told us that her goal is to have some guidelines for changing services if necessary. The controls that the library has in place are working well now. However, things may change; for example, the percentage of area infection may rise; patrons' travel and work patterns may change over the holidays; winter is coming and cold weather will require abandoning open windows.

Conclusions after discussion:

1. Ask Paul Branscombe (Health Officer) to notify the library if he sees a spike in cases.
2. Poll longstanding patrons and ask, "What is the best way that we can help you if we must reduce our services?"
3. Post a notice asking a patron to notify us anonymously of a positive test.
4. Revisit this topic at next week's meeting to see what changes we might have to consider.

The meeting ended at 8:47 a.m. (Lynne, Molly)

The regular November meeting of the trustees will be at **8:00 a.m. on Friday, November 20.**

Mary Ellen Brookes 11/11/20