

Wilton Public and Gregg Free Library
Trustee Board Meeting Minutes
June 18, 2021

The meeting was called to order at 8:07 a.m.

Attending were Library Director Pat Fickett and trustees Nikki Andrews, Ron Brown, Felice Fullam (left at 9:45), Alison Meltzer, Lynne Stone, Mary Ellen Brookes, and alternate trustee Peter Howd. Trustee Molly Shanklin was absent. Chief Don Nourse of the Wilton Fire Department was a guest.

Occupancy report

Chief Nourse attended in order to explain and discuss his recently sent occupancy report. Problems exist in the basement. After discussion, we decided to file an appeal for a variance and schedule a meeting with the Fire Marshal as soon as possible. Full compliance with the 2015 fire code will be time-consuming and expensive. Alison will check the cost of a sprinkler system.

Moved by Ron and seconded by Nikki: **that we engage an independent fire code review.** The motion passed.

Minutes of April 16 meeting - (Mary Ellen, Lynne) amended minutes approved

Treasurer's report - (Ron, Felice) approved

The library budget was passed at the Town Meeting on June 10.

Moved by Ron and seconded by Felice: **that we accept \$100.00 in unrestricted gifts.** The motion passed.

Director's report - (Lynne, Alison) approved

1. Pat mentioned the need for an additional open evening, possibly Thursday. The trustees agreed.
2. Because of the content of the Occupancy Report, no children will be allowed in the basement until after the meeting with the Fire Marshal.

Grant opportunities

Pat has completed and submitted the first grant with the cooperation of the Conservation Commission. The grant will cover the purchase of different nature kits. These kits will be part of the Library of Things initiative. The second grant will address community needs and will require the engagement of various community groups.

Historical marker for the library

The trustees agreed with Alison's suggestion for placement. Felice, Lynne, and Nikki will work on the wording.

July musical event

Reservations are necessary because only 50 attendees are allowed.. The session will be dedicated in memory of Paul Kennedy. The Masons have allowed us to use their abutting land as a stage for the musicians.

Old business

The shed roof is leaking and needs replacement, possibly with a metal roof. We will need an estimate from Therrien Roofing.

New business

1. Summerfest, complete with fireworks, is on Saturday, June 19.
2. The trustees agreed that the library storm drains could be stenciled as are other storm drains in town.
3. All staff members are now fully vaccinated so it was decided to end daily staff health checks.
4. The Friends would like to sponsor a craft, bake, yard sale at the library in the fall.

The meeting ended at 10:27 a.m. (Nikki, Lynne)

We will meet on **Thursday, July 15 from 8:00-11:00 a.m.** to work on our strategic plan document.

The next regular meeting of the trustees is scheduled for **8:00 a.m. on Friday, July 16, 2021**

Mary Ellen Brookes 6/18/21