

Wilton Public and Gregg Free Library
Trustee Board Meeting Minutes
September 16, 2022

The meeting was called to order at 8:06 a.m. at the Wilton Public and Gregg Free Library. Attending were Interim Library Director Jane Nikander and trustees Ron Brown, Felice Fullam, Alison Meltzer, Molly Shanklin, Lynne Stone, and Mary Ellen Brookes and alternate trustee Peter Howd. Trustee Nikki Andrews was absent.

Minutes - accepted (Molly, Alison)

Treasurer's report - accepted (Alison, Ron)

1. The Budget Committee has mentioned that this will be a difficult budget year.
2. We have received the last payment from the Moose Plate Grant.
3. Moved by Ron and seconded by Lynne: **that we approve the gifts of \$2,647.00 of which sum \$2,147.00 is restricted and \$500.00 is unrestricted.** The motion passed.

Director's Report - accepted (Ron, Molly)

1. Hampshire Fire has updated the control panel.
2. TDS will install the new phone system in the fall.

Wilton Collaborative Space and the library - going forward

After discussion, the trustees decided to schedule a meeting with Sandy Lafleur and Donna Crane about the transition. The tentative date is either Tuesday, September 20 or Wednesday, September 21 at 5:00 p.m.

Schedule Trustee Cleanup Day and Maintenance Plan brainstorming

At 9:00 a.m. on October 15 The trustees will participate in the Community Service Day by working on the library grounds.

Jane and Alison will survey the library using LCHIP's Annual Monitoring Report.

Old Business

1. Felice reported that the Friends of the Library realized \$350.00 from their book and bake sale on September 10.
2. Molly stated that two bids were received for the HVAC system. After discussion, it was moved by Ron and seconded by Felice **that we accept the estimate from AMP Plumbing and Heating for three single-zone mini-split systems at a cost of \$22,044.00 money to come from the trust fund.** The motion passed.

New business

Policy change proposal - retirement plan

Moved by Ron and seconded by Lynne: **for more than one year and who earn over \$5,000.00 per year will be eligible to participate in the Simple IRA Retirement Plan. The library's matching contribution will be reviewed on an annual basis. The Library Director will be eligible to participate in the Simple IRA Retirement Plan upon hiring.** The motion passed. The second vote will occur at the October meeting.

9:34 a.m.- Non-public session according to RSA 91-A:3,II(b) - hiring (Peter, Molly)

9:55 a.m. - Non-public session ended (Ron, Lynne)

Seal non-public minutes (Peter, Ron)

The meeting ended at 10:12 a.m. (Lynne, Molly)

The next regular meeting of the trustees is scheduled for **Friday, October 21 at 8:00 a.m.** at the library. Representatives of Cambridge Trust will present their yearly review.

Mary Ellen Brookes 9/16/22