

Wilton Public & Gregg Free Library
Trustee Board Meeting Minutes
February 21, 2025

The meeting was called to order at 8:10 a.m. at the Wilton Public and Gregg Free Library. Attending were Library Director Jane Nikander, trustees Arlene Laurenitis, Ron Brown, Lynne Stone, Nikki Andrews, Mark Worcester, and Bill Ryan. (Bill Ryan left the meeting at 8:35).

Minutes

Minutes of 1/17/25 approved (Lynne/Arlene)

Special meeting of 2/18/25 approved as amended (Bill R./Lynne).

Treasurer's Report-

Treasurer's report not submitted. It is due shortly.

Director's Report-approved (Ron/Lynne)

1. The Library has been quiet due to weather and sprinkler preparation.
2. We returned \$809.83 to the town.
3. Kermit Williams is working on a new website for the Library through Cyber Optics.
4. Water fountains—still waiting for information.
5. We need library substitutes, mostly Weds. mornings. Jane will research legal parameters.

Board Business

1. Ron moved/Lynne seconded to make Mark Worcester a regular trustee. Motion passed.
2. Another alternate is needed.

Facilities

1. Sprinkler system update: work tentatively set to begin Monday 2/24/25. The downstairs will be closed during the work for patron safety; signage to be posted. Materials and programs will be moved to the Rotunda as possible.
2. Phone call to Jeff at Life Safety to discuss date to start work. Lynne will follow up with call to Wali Mohammed to confirm.
3. Crew chief will be lent a door key and receive instructions on alarm system.

Director Search

1. Search needs to be posted soon. Salary range \$65,000-69,000.
2. IT experience helpful; ideally both IT & library work.

New Business

1. The Library will keep its own treasurer and records, and not use the town's.
2. Tami is up for her 90-day review, and has asked for a raise, which Jane recommends.

The meeting closed at 9:10 a.m. (Lynne/Arlene)

The next regular meeting of the trustees is scheduled for Friday, March 21, 2025 at 8:00 a.m. at the Library.

Respectfully submitted,

Nikki Andrews
2/21/25