

Wilton Public & Gregg Free Library
Trustee Board Meeting Minutes
July 18, 2025

The meeting was called to order at 8:00 a.m. at the Wilton Public and Gregg Free Library. Attending were Director Arefe Koushki, trustees Alison Meltzer, Ron Brown, Lynne Stone, Nikki Andrews, Mark Worcester, and Bill Langille. Nancy Elcock, alternate trustee, also attended. Trustee Bill Ryan was not present.

Minutes

Minutes of 6/20/25 approved (Lynne/Bill)

Treasurer's Report

Accepted (Bill/Lynne)

Director's Reports

Accepted (Bill/Lynne) See attached. Arefe is creating a brochure to clarify the establishment of the Library and how it is funded.

Board Business

1. Arefe offered suggestions on the unattended children policy. Changes accepted
2. Alison will contact Budget Committee requesting that Sarah Spittel become our representative.

Facilities

1. Roof repair: Arefe will follow up with the contractor.
2. Moving tree: Bill proposed/Lynne seconded that funds come out of the endowment. Estimate \$3000, not to exceed \$3500. Motion passed.
3. Walkway lift and repair: funds to come from endowment.

Friends of The Library

No new report.

New Business

Bill suggested that our monthly reports indicate how much money our members save.

Old Business

1. Arefe recommended we separate the staff manual from the general manual, and asked how to compensate staff for special projects.
2. Several suggestions arose re: contacts for the history, such as asking Bill Keefe to clarify the founding documents, and for a "layman's guide" to how the Trust is to be used.

The meeting adjourned at 9:30 a.m. (Bill L./Lynne)

The next regular meeting of the trustees is scheduled for Friday, August 15, 2025 at 8:00 a.m. at the Library.

Respectfully submitted,

Nikki Andrews
7/18/2025