

Wilton Public and Gregg Free Library
Trustee Board Public Meeting Minutes
October 17, 2025

The meeting was called to order at 8:00 a.m. at the Wilton Public and Gregg Free Library. Attending were trustees Allison Meltzer, Ron Brown, Lynne Stone, Bill Langille, Nikki Andrews, and Mark Worcester, and alternate trustee Nancy Elcock. Joe Torre attended on behalf of the town Budget Committee. Library Director Arefe Koushki joined the meeting at 8:20. Trustee Arlene Laurenitis and alternate trustee Bill Ryan were absent. Eric Jussaume and Lisa Tourangeau of Cambridge Trust were guests.

After the annual review, Cambridge Trust said they would advise the Trustees regarding the expendability status of the Trust as well as the status of the unspent funds set aside for the sprinkler project.

Minutes September 19, 2025 approved (Bill/Mark)

Minutes September 30, 2025 Special Trustee Board minutes approved (Bill/Mark)

Treasurer's Report: Bookkeeper reports reviewed by the Board. Gifts were accepted.

Director's Report: Ron is currently writing the required (IRS) thank you notes. The Director announced that the new website is live. She is handling all edits/changes for now. The Owl Program was a big success. Outreach includes coordinating with the town on Halloween Candy Collection and attending Town Department Head Meetings. The Director will assemble quotes for a renovation of the teen room. We will go ahead with the IT needs as recommended by Alexis.

Youth Services Report: Eyes on Owls and Teen room renovation were discussed.

Board Business:

1. Roof Renovation: It was decided to go ahead with the roof renovation with half of the costs to be paid from CIP funds and the other half to be paid from Budget funds. (Bill/Nikki)
2. Teen room renovation options will be investigated by the Director (Alison/Ron)
3. Budget Committee meeting to review library budget is set for October 24, 2025 at 10 A.M.
4. Reviewed updated Inter-Library Loan (ILL) draft policy. First Vote. (Bill /Nikki)
5. Nikki Andrews is an Alternate Trustee and Nancy Elcock is a full Trustee. First Vote (Bill/Mark)

Old Business:

1. The evergreen tree in front will be moved to the back.
2. Both front and back signs will remain in place and be repainted.
3. There is hope the Fire Alarm Electrical Panel work will be done by the end of October 2025.
4. Alison has ordered and will coordinate the planting of 100 daffodils in front of the library.

New Business:

The meeting was adjourned at 10:04 (Bill/Lynne).

The next regular meeting of the trustees is scheduled for **Friday, November 21, at 8:00 a.m.** at the library.

Nancy Elcock
October 19, 2025